



10782 Wattsburg Road  
Erie, PA 16509  
(814) 824-3400  
www.wattsburg.org

## STUDENT REGISTRATION FORM

*To be completed by Parent or Guardian*

### STUDENT INFORMATION

Student's Legal Name: \_\_\_\_\_  
Last First Middle Suffix

Preferred Name (if applicable): \_\_\_\_\_ Gender: ☐ Male ☐ Female

Date of Birth: \_\_\_\_\_ Place of Birth (City/State): \_\_\_\_\_

Date Entered PA School: \_\_\_\_\_ If Non-Resident, Home School District: \_\_\_\_\_

Has the student previously attended Wattsburg Area School District? ☐ Yes ☐ No

Last School Attended (Includes Preschool): \_\_\_\_\_ Date of Last Attendance: \_\_\_\_\_

School Address: \_\_\_\_\_ Grade at Last School: \_\_\_\_\_

Does the student have a parent/guardian ACTIVE in the military? ☐ Yes ☐ No

### STUDENT ETHNICITY & RACE

**Student Ethnicity:** (Choose only one)

- ☐ No, Not Hispanic/Latino
- ☐ Yes, Hispanic, Latino (A person of Cuban, Mexican, Puerto Rican, South or Central American or other Spanish culture or origin, regardless of race.)

**Student Race:** (Choose one or more)

- ☐ American Indian or Alaska Native (A person having origins in any of the original peoples of North and South America, including Central America, and who maintains tribal affiliation or community attachment.)
- ☐ Asian (A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand and Vietnam.)
- ☐ Black or African American (A person having origins in any of the black racial groups of Africa.)
- ☐ Native Hawaiian or Other Pacific Islander (A person having origins in any of the peoples of Hawaii, Guam, Samoa or other Pacific Islands.)
- ☐ White (A person having origins in any of the original peoples of Europe, the Middle East or North Africa.)

### STUDENT ACADEMIC INFORMATION

Has student been Retained? ☐ No ☐ Yes If Yes, Grade: \_\_\_\_\_

Did the student receive Title I/remedial service? ☐ No ☐ Yes If Yes, ☐ Reading ☐ Math ☐ Both

Is the student currently receiving any special services listed below? ☐ No ☐ Yes

If Yes, and the student has a current Individualized Education Plan (IEP), Please select programs the IEP covers:

☐ Autistic Support ☐ Emotional Support ☐ Life Skills Support ☐ Learning Support

☐ Speech Support ☐ Hearing Impaired ☐ Vision Impaired

Is the student on a 504 Plan? ☐ No ☐ Yes Is the student enrolled in a gifted program? ☐ No ☐ Yes



## Student Registration Form Continued

### STUDENT RESIDENCY INFORMATION

Student Resides With (Check all that apply): ☐ Both Parents ☐ Mother ☐ Father ☐ Court Appointed Legal Guardian ☐ Alone  
☐ Other (include relationship to student): \_\_\_\_\_

If student does NOT reside with BOTH natural parents:

- ☐ No Custody Order in place
- ☐ Custody Order in place (Order/documentation required to restrict pick up or sharing of educational information with non-custodial parent)
- ☐ Legal Guardianship (Documentation Required)
- ☐ Foster Care Placement (Documentation Required)

Please choose the type of setting the student currently resides in:

- ☐ House or apartment with parent/legal guardian
- ☐ With friends or family members (other than or in addition to parent/guardian)
- ☐ Shelter or other temporary housing, including emergency or transitional
- ☐ Motel, hotel, car or campsite
- ☐ You are a student separated from your parent/legal guardian

If you are living in shared/emergency/transitional housing, please check if any of the following reasons apply:

- ☐ Loss of housing
- ☐ Economic situation
- ☐ Temporarily waiting for house or apartment
- ☐ Loss of employment
- ☐ Other, please explain: \_\_\_\_\_

Address where student resides, Parent/Guardian: ☐ Owns Home ☐ Rents/Leases ☐ Lives with Wattsburg Resident

Street Address: \_\_\_\_\_ PO Box/Apt. #: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Township: \_\_\_\_\_

Residence Landline Phone Number: \_\_\_\_\_ ☐ Check if unlisted

**Primary Contact 1 (same address as student):** \*You will automatically be placed in the WASD Notification System for emergency and other district/school notifications by phone and email.

Parent/Guardian Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Employer: \_\_\_\_\_

**Primary Contact 2 (same address as student):** Receive emergency and other school/district notifications (phone and email): ☐ Yes ☐ No

Parent/Guardian Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Employer: \_\_\_\_\_

Other Persons Living in Primary Residence:

Name: Last, First	Relationship to Student	Age	M/F	School or Place of Employment



## Student Registration Form Continued

### SECONDARY RESIDENCE/CONTACT INFORMATION

\*Only complete this section for Parent/Guardian the student does NOT primarily reside with.

Parent/Guardian Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Street Address: \_\_\_\_\_ PO Box/Apt. #: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Employer: \_\_\_\_\_

Receive school/district notifications (phone and email): ☐ Yes ☐ No Receive school/district mailings: ☐ Yes ☐ No

#### Other Persons Living in Secondary Residence:

Name: Last, First	Relationship to Student	Age	M/F	School or Place of Employment

### EMERGENCY CONTACTS

\*Please list two contacts (other than those already listed above) the school may call for advice or direction in caring for the student in case of serious accident, illness or disaster warning. These persons will only be contacted if parent/guardian cannot be reached.

1<sup>st</sup> Contact Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Cell \_\_\_\_\_

Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

Contact Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Cell \_\_\_\_\_

Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

### PARENT ACKNOWLEDGEMENT

I acknowledge that the information noted above is true and accurate and that the student being registered is a resident of the Wattsburg Area School District and, as such, spends at least half of each school week residing with a parent or legal guardian within the boundaries of the Wattsburg Area School District. In addition, I acknowledge that I am responsible for the payment of nonresident tuition, from the registration date, if it is determined that the student being registered is not a resident of the Wattsburg Area School District or does not spend at least half of each school week residing with a parent or legal guardian within the boundaries of the Wattsburg Area School District. I understand that false statements made herein are made subject to the penalties of 18 Pa. C. S. 4904, relating to unsworn falsification to authorities.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Wattsburg Area School District does not discriminate on the basis of sex, and prohibits sex discrimination, including sex-based harassment, in any education program or activity that it operates, as required by Title IX of the Education Amendments of 1972, 20 U.S.C. §§1681 *et seq.*, and its regulations, 34 C.F.R. Part 106. The District's full Title IX Notice of Nondiscrimination is located at [www.wattsburg.org](http://www.wattsburg.org). Individuals may report concerns or questions to the District's Compliance Officer/Title IX Coordinator:

**Address:** Compliance Officer/Title IX Coordinator  
10782 Wattsburg Road  
Erie, Pa 16509

**Email:** [TitleIXCoordinator@Wattsburg.org](mailto:TitleIXCoordinator@Wattsburg.org)  
**Phone:** 814-824-3400-4151



# HOME LANGUAGE SURVEY

**ALL newly registering students regardless of race, nationality, or language origin MUST complete this form.** Federal law requires that all Local Education Agencies (LEAs) utilize a non-biased procedure for identifying which students are potential English Learners (ELs) in order to provide appropriate language instruction educational programs and services. Given this responsibility, LEAs have the right to ask for the information contained on this and other forms associated with the identification process.

**Student Information (Parents/Guardians should complete this section):**

Child's first name: \_\_\_\_\_

Child's last (family) name: \_\_\_\_\_

Child's Date of Birth: \_\_\_\_\_  
(Month/Day/Year)

**Questions for Parents or Guardians**

1. Is a language other than English spoken in the child's home? ☐ No ☐ Yes (language) \_\_\_\_\_
2. Does your child communicate in a language other than English? ☐ No ☐ Yes (language) \_\_\_\_\_
3. What is the language that your child first learned to speak? \_\_\_\_\_

**Parent/Guardian Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Interpreter Provided ☐ No ☐ Yes

# Attachment A – Parental Registration Statement

Student Full Name:

Birth Date:

Grade:

Parent or Guardian Name:

Home Address:

Home Telephone Number:

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*Pennsylvania School Code §13-1304-A states in part "Prior to admission to any school entity, the parent, guardian or other person having control or charge of a student shall, upon registration provide a sworn statement or affirmation stating whether the pupil was previously or is presently suspended or expelled from any public or private school of this Commonwealth or any other state for an action of offense involving a weapon, alcohol or drugs, or for the willful infliction of injury to another person or for any act of violence committed on school property."*

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**Please complete the following:**

I hereby swear or affirm that my child \_\_\_\_\_ previously suspended or expelled or \_\_\_\_\_ presently suspended or expelled from any public or private school of this Commonwealth or any other state for an act or offense involving weapons, alcohol or drugs, or for the willful infliction of injury to another person or for any act of violence committed on school property. I make this statement subject to the penalties of 24 P.S. §13-1304-A(b) and 18 Pa. C.S.A. §4904, relating to unsworn falsification to authorities, and the facts contained herein are true and correct to the best of my knowledge, information and belief.

**Signature of Parent or Guardian:** \_\_\_\_\_

**Date:** \_\_\_\_\_

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*Pennsylvania School Code § 13-1318.1 states in part "Prior to admission to a public school entity, the parent, guardian or other person having control or charge of a student shall, upon registration, provide a sworn statement or affirmation stating whether the student was previously or is presently expelled under the provisions of this section." Section 13-1318 speaks to students who have been convicted or adjudicated delinquent of committing a sexual assault upon another student enrolled in the same public school entity.*

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**Please complete the following:**

I hereby swear or affirm that my child \_\_\_\_\_ previously expelled or \_\_\_\_\_ presently expelled from any public school entity under 24 P.S. § 13-1318.1 (related to students convicted or adjudicated delinquent of sexual assault). I make this statement subject to the penalties of 24 P.S. §13-1318.1(g) and 18 Pa. C.S.A. §4904, relating to unsworn falsification to authorities, and the facts contained herein are true and correct to the best of my knowledge, information and belief.

**Signature of Parent or Guardian:** \_\_\_\_\_

**Date:** \_\_\_\_\_

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*Any willful false statement made above shall be a misdemeanor of the third degree. This form shall be maintained as part of the student's disciplinary record.*

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If this student has been or is presently suspended or expelled from another school, please complete:

Name of the school from which student was suspended or expelled:

Dates of suspension or expulsion:

Reason for suspension/expulsion:

If applicable provide additional schools and dates of expulsion or suspension.



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## STUDENT HEALTH HISTORY

*To be completed by Parent or Guardian*

### STUDENT INFORMATION

Student's Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Gender: ☐ Male ☐ Female School student will be attending: ☐ SENECA ☐ WAMS ☐ WAEC Grade: \_\_\_\_\_

### DOCTOR INFORMATION

What type of medical insurance does the student have? ☐ Private ☐ Medical Assistance ☐ CHIP ☐ None

Family Physician: \_\_\_\_\_ Phone: \_\_\_\_\_

Preferred Hospital (for emergency treatment): \_\_\_\_\_

Physical Exam: In accordance with PA School Code 1402, a physical examination must be completed upon entry into school, and in grades 6 and 11.

Will the student need this examination to be completed by the school physician (no cost to parent/guardian)? ☐ Yes ☐ No

Family Dentist: \_\_\_\_\_ Phone: \_\_\_\_\_

Dental Examination: In accordance with PA School Code 1403, a dental examination must be completed upon entry into school, and in grades 3 and 7.

Will the student need this examination to be completed by the school dentist (no cost to parent/guardian)? ☐ Yes ☐ No

### HEALTH HISTORY

Is your child up to date with immunizations? ☐ Yes ☐ No A copy of the immunization record is required for enrollment.

Middle and High School students only:

Is the student permitted to be given, at the nurse's discretion, non-aspirin pain medication during the school day? ☐ Yes ☐ No

Is your child currently taking prescribed medication? ☐ Yes ☐ No Inhaler? ☐ Yes ☐ No

List all medications taken, dosage and doctor prescribing: \_\_\_\_\_  
\_\_\_\_\_

Will medication need administered during school hours? ☐ Yes ☐ No

\*Any medication to be taken at school must have a Medication Release Form complete and on file in the nurse's office.

Is your child under medical treatment at the present time? ☐ Yes ☐ No Name of Physician: \_\_\_\_\_

Reason: \_\_\_\_\_

Are there components of this care that would restrict your child's participation in any physical activity at school? ☐ Yes ☐ No

If yes, explain: \_\_\_\_\_



## Student Health History Continued

<p>Does your child have any allergies?   <input type="checkbox"/> Yes   <input type="checkbox"/> No                      EpiPen?   <input type="checkbox"/> Yes   <input type="checkbox"/> No</p> <p><input type="checkbox"/> Bee Sting    <input type="checkbox"/> Foods    <input type="checkbox"/> Animals    <input type="checkbox"/> Plants    <input type="checkbox"/> Drugs    <input type="checkbox"/> Other: _____</p> <p>If yes, explain: _____</p>													
<p>Does your child have diabetes?   <input type="checkbox"/> Yes    <input type="checkbox"/> No</p>													
<p>Has your child ever had convulsions or seizures?   <input type="checkbox"/> Yes   <input type="checkbox"/> No</p> <p>If yes, when was last episode? _____                      Currently taking seizure medication?   <input type="checkbox"/> Yes   <input type="checkbox"/> No</p>													
<p>Has your child ever had any of the following diseases?   <input type="checkbox"/> No to all                      If Yes, Please check and give month/year.</p> <table style="width: 100%; border: none;"><tr><td style="width: 33%;"><input type="checkbox"/> Asthma _____</td><td style="width: 33%;"><input type="checkbox"/> Heart Condition _____</td><td style="width: 33%;"><input type="checkbox"/> Tuberculosis _____</td></tr><tr><td><input type="checkbox"/> Chicken Pox _____</td><td><input type="checkbox"/> Mononucleosis _____</td><td><input type="checkbox"/> Scoliosis _____</td></tr></table>		<input type="checkbox"/> Asthma _____	<input type="checkbox"/> Heart Condition _____	<input type="checkbox"/> Tuberculosis _____	<input type="checkbox"/> Chicken Pox _____	<input type="checkbox"/> Mononucleosis _____	<input type="checkbox"/> Scoliosis _____						
<input type="checkbox"/> Asthma _____	<input type="checkbox"/> Heart Condition _____	<input type="checkbox"/> Tuberculosis _____											
<input type="checkbox"/> Chicken Pox _____	<input type="checkbox"/> Mononucleosis _____	<input type="checkbox"/> Scoliosis _____											
<p>Is your child frequently troubled by the following?   <input type="checkbox"/> No to all</p> <table style="width: 100%; border: none;"><tr><td style="width: 25%;"><input type="checkbox"/> Bladder/Bowell Problems</td><td style="width: 25%;"><input type="checkbox"/> Emotional Problems</td><td style="width: 25%;"><input type="checkbox"/> Earaches</td><td style="width: 25%;"><input type="checkbox"/> Headaches</td></tr><tr><td><input type="checkbox"/> Over Four Colds per Year</td><td><input type="checkbox"/> Painful Joints</td><td><input type="checkbox"/> Nosebleeds</td><td><input type="checkbox"/> Eczema</td></tr><tr><td colspan="4"><input type="checkbox"/> Other – Please Explain: _____</td></tr></table>		<input type="checkbox"/> Bladder/Bowell Problems	<input type="checkbox"/> Emotional Problems	<input type="checkbox"/> Earaches	<input type="checkbox"/> Headaches	<input type="checkbox"/> Over Four Colds per Year	<input type="checkbox"/> Painful Joints	<input type="checkbox"/> Nosebleeds	<input type="checkbox"/> Eczema	<input type="checkbox"/> Other – Please Explain: _____			
<input type="checkbox"/> Bladder/Bowell Problems	<input type="checkbox"/> Emotional Problems	<input type="checkbox"/> Earaches	<input type="checkbox"/> Headaches										
<input type="checkbox"/> Over Four Colds per Year	<input type="checkbox"/> Painful Joints	<input type="checkbox"/> Nosebleeds	<input type="checkbox"/> Eczema										
<input type="checkbox"/> Other – Please Explain: _____													
<p>Does your child experience any difficulty with any of the following?   <input type="checkbox"/> No to all</p> <p><input type="checkbox"/> Vision – Please Explain: _____</p> <p>Does your child wear glasses?   <input type="checkbox"/> Yes    <input type="checkbox"/> No</p> <p><input type="checkbox"/> Hearing – Please Explain: _____</p> <p><input type="checkbox"/> Speech – Please Explain: _____</p>													
<p>Does your child require a special diet?   <input type="checkbox"/> Yes    <input type="checkbox"/> No    If Yes, note restrictions: _____</p>													
<p>Has your child had any serious injuries, accidents or operations?   <input type="checkbox"/> Yes   <input type="checkbox"/> No</p> <p>If yes, explain and give dates: _____</p>													
<p>Does your child have any physical illness or impairment that could affect their ability to succeed in school?   <input type="checkbox"/> Yes   <input type="checkbox"/> No</p> <p>If yes, please describe: _____</p>													

Information obtained on the Health History is solely used by the school nurse to ensure that sound decisions are made to meet the health needs of your student. Health information will only be shared with school staff in a confidential manner on a “need to know basis”. Health information will not be shared with any other outside health providers without the expressed written permission of the parent/guardian. If you have any questions or concerns please contact your student’s school nurse.

**Parent/Guardian Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_



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## MEDIA & DIRECTORY OPT OUT

*To be completed by Parent/Guardian*

- **This form does not need to be submitted unless you wish to opt out of the items covered below.**
- You can exercise your rights outlined below by submitting this form within the first two weeks of enrollment. This form must be submitted at the beginning of each school year.

Your child may be interviewed, photographed, or audio/video recorded for print, radio, television, internet, or any other medium, unless you direct otherwise by checking the box below:

☐ I understand that district staff may interview, photograph, audio or video record my child for district use during normal operations of school and activities. However, I do NOT want such interviews, photographs, audio or video recordings released in the media or online. I understand that this means that my child will sometimes be unable to participate in certain school/classroom apps and events.

As per the Family Educational Rights and Privacy Act (FERPA), directory information may be shared without prior written consent by parents. In addition, FERPA required the District to share student information under certain conditions, regardless of parent consent.

- As per policy 216, the District has designated the following information as directory information: student's name, address, telephone listing, electronic mail address, photograph, date/place of birth, major field of study, dates of attendance, grade level, participation in officially recognized activities and sports, weight/height of members of athletic teams, degrees/honors/awards received, most recent educational agency/institution attended, student ID (number, user ID or other unique personal identifier used to communicate in electronic systems that cannot be used to access education records without a PIN, password, etc.).

If you do not want the District, unless required to do so by FERPA, to disclose directory information from your child's education records without your prior written consent, you must notify the District in writing by using this form and checking the box below:

☐ I do not want the District to disclose my child's directory information unless required to do so by law. I understand that this means that my child's photograph will not appear in the annual school yearbook. It may also preclude my child from participation in certain sports/activities when outside authorities (i.e. PIAA) require directory information.

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Parent Name (Printed): \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_



# Wattsburg Area School District

## Student Acceptable Use Policy (AUP) Internet, Computers and Network Resources

Student Last Name:
Student First Name:
Student ID Number:
Homeroom Number:
Homeroom Teacher:
Grade:

**Student Consent for Independent Use:** Student section is waived for students in grades K-4.

I have read and understand the Student Acceptable Use Policy (AUP) and guidelines established by the Wattsburg Area School District.

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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**Parent or Guardian Consent for Independent Use:**

As parent or guardian of the student named above, I have read and understand the Student Acceptable Use Policy (AUP) and guidelines established by the Wattsburg Area School District. I grant consent for my child to access internet, computers and network resources. I hereby release and hold harmless the Wattsburg Area School District from all claims for damages of any nature arising from my child's access, use, or inability to access or use the internet and technology resources.

If you choose not to give consent to your child to access internet, computers and network resources, please write a brief statement below to this effect.

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**Parent or Guardian Name (Print):** \_\_\_\_\_

**Parent or Guardian Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_



Book	Policy Manual
Section	200 Pupils
Title	Student Acceptable Use of Internet, Computers and Network Resources
Code	252
Status	Active
Adopted	March 19, 2012
Last Revised	May 20, 2024

### **Purpose**

The Board supports use of the computers, Internet and other network resources in the district's instructional and operational programs in order to facilitate learning, teaching and daily operations through interpersonal communications and access to information, research and collaboration.

The district provides students with access to the district's computers, electronic communication systems and network, which includes Internet access, whether wired or wireless, or by any other means.

For instructional purposes, the use of network facilities shall be consistent with the curriculum adopted by the district as well as the varied instructional needs, learning styles, abilities and developmental levels of students.

### **Definitions**

*The term child pornography is defined under both federal and state law:*

**Child pornography** - under **federal law**, is any visual depiction, including any photograph, film, video, picture or computer or computer-generated image or picture, whether made or produced by electronic, mechanical or other means, of sexually explicit conduct, where:[\[1\]](#)

1. The production of such visual depiction involves the use of a minor engaging in sexually explicit conduct;
2. Such visual depiction is a digital image, computer image or computer-generated image that is, or is indistinguishable from, that of a minor engaging in sexually explicit conduct; or
3. Such visual depiction has been created, adapted or modified to appear that an identifiable minor is engaging in sexually explicit conduct.

**Child pornography** - under **state law**, is any book, magazine, pamphlet, slide, photograph, film, videotape, computer depiction or other material depicting a child under the age of eighteen (18) years engaging in a prohibited sexual act or in the simulation of such act.[\[2\]](#)

**Computer** - for purposes of this policy, district computers include any electronic device owned or leased by the district that has the capability to create, play or edit text, audio and video data; transmit or receive messages, text, data or images; operate software or online applications; or

provide a wired or wireless connection to the Internet.

**Electronic Physical Access Control Systems** - combination of IT components and physical security elements (e.g., card readers, doors/locks) to enable access to real-world resources such as secured facilities or controlled areas within facilities.

*The term harmful to minors is defined under both federal and state law:*

**Harmful to minors** - under **federal law**, is any picture, image, graphic image file or other visual depiction that: [\[3\]](#)[\[4\]](#)

1. Taken as a whole, with respect to minors, appeals to a prurient interest in nudity, sex or excretion;
2. Depicts, describes or represents in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or lewd exhibition of the genitals; and
3. Taken as a whole lacks serious literary, artistic, political or scientific value as to minors.

**Harmful to minors** - under **state law**, is any depiction or representation in whatever form, of nudity, sexual conduct, sexual excitement or sadomasochistic abuse, when it: [\[5\]](#)

1. Predominantly appeals to the prurient, shameful or morbid interest of minors;
2. Is patently offensive to prevailing standards in the adult community as a whole with respect to what is suitable for minors; and
3. Taken as a whole, lacks serious literary, artistic, political, educational or scientific value for minors.

**Obscene** - any material or performance, if: [\[5\]](#)

1. The average person applying contemporary community standards would find that the subject matter taken as a whole appeals to the prurient interest;
2. The subject matter depicts or describes in a patently offensive way, sexual conduct described in the law to be obscene; and
3. The subject matter, taken as a whole, lacks serious literary, artistic, political, educational or scientific value.

**Technology protection measure** - a specific technology that blocks or filters Internet access to visual depictions that are obscene, child pornography or harmful to minors. [\[4\]](#)

**Unauthorized access** - a person gains logical or physical access without permission to a network, system, application, data, or other resource.

### **Authority**

The availability of access to electronic information does not imply endorsement by the district of the content, nor does the district guarantee the accuracy of information received. The district shall not be responsible for any information that may be lost, damaged or unavailable when using the network or for any information that is retrieved via the Internet.

The district shall not be responsible for any unauthorized charges or fees resulting from access to the Internet or other network resources.

The Board declares that district Internet, computer and network use is a privilege, not a right. The district's computer and network resources are the property of the district. Users shall have no expectation of privacy in anything they create, store, send, delete, access, receive or display on or over the district's Internet, computers or network resources, including personal files. The district reserves the right to monitor, track and log network access and use on district computers and network resources; monitor fileserver space and file storage utilization by district users; or deny access to prevent unauthorized, inappropriate or illegal activity and may revoke access privileges and/or administer appropriate disciplinary action. The district shall cooperate to the extent legally required with the Internet Service Provider (ISP), local, state and federal officials in any investigation concerning or related to the misuse of the district's Internet, computers and network resources.[6][7][8]

The Board requires all users to fully comply with this policy and to immediately report any violations or suspicious activities to the building principal or designee.

The Board establishes the following list of subject areas as inappropriate matter, in addition to those stated in law and defined in this policy, which shall not be accessed by minors:[4]

1. Lewd, vulgar or profane.
2. Threatening.[11][12]
3. Harassing or discriminatory.[9][10][13]
4. Bullying.[14]
5. (Consisting of/Relating to) Weapons.[15]
6. Terroristic.[16]

The district reserves the right to restrict access to any Internet sites or network functions it deems inappropriate through established Board policy, or the use of software and/or online server blocking/filtering. Specifically, the district operates and enforces a technology protection measure(s) that blocks or filters access to inappropriate matter by minors on its computers and network resources used and accessible to adults and students. The technology protection measure shall be enforced during use of computers and network resources with Internet access.[3][4][17]

Upon request by students or staff, the Superintendent or designee shall expedite a review and may authorize the adjustment of technology protection measures to enable access to material that is blocked or filtered but is not prohibited by this policy.[17]

Upon request by students or staff, building administrators may authorize the temporary adjustment of technology protection measures to enable access for bona fide research or for other lawful purposes. Written permission from the parent/guardian is required prior to adjusting Internet blocking/filtering for a student's use. If a request for temporary adjustment of technology protection measures is denied, the requesting student or staff member may appeal the denial to the Superintendent or designee for expedited review.[3][18]

### **Delegation of Responsibility**

The district shall make every effort to ensure that this resource is used responsibly by students and staff.

The district shall inform staff, students, parents/guardians and other users about this policy through employee and student handbooks, posting on the district website and by other appropriate methods. A copy of this policy shall be provided to parents/guardians, upon written request.[17]

Users of district networks or district-owned equipment shall, prior to being given access or being issued equipment, sign user agreements acknowledging awareness of the provisions of this policy and awareness that the district uses monitoring systems to monitor and detect inappropriate use and tracking systems to track and recover lost or stolen equipment.

Student user agreements shall also be signed by a parent/guardian.

Administrators, teachers and staff have a professional responsibility to work together to help students develop the intellectual skills necessary to discern among information sources, to identify information appropriate to their age and developmental levels and to evaluate and use the information to meet their educational goals.

Students, staff and other authorized individuals have the responsibility to respect and protect the rights of every other user in the district and on the Internet.

Building principals shall make initial determinations of whether inappropriate use has occurred, and may consult with the Superintendent or designee and the school solicitor when necessary.

The Superintendent or designee shall be responsible for recommending technology and developing procedures used to determine whether the district's computers and network resources are being used for purposes prohibited by law or for accessing sexually explicit materials. The procedures shall include but not be limited to: [\[3\]](#)[\[4\]](#)[\[19\]](#)

1. Utilizing a technology protection measure that blocks or filters Internet access for minors and adults to certain visual depictions that are obscene, child pornography, harmful to minors with respect to use by minors or determined inappropriate for use by minors by the Board.
2. Maintaining and securing a usage log.
3. Monitoring online activities of minors on district computers and network resources.

The Superintendent or designee shall develop and implement administrative regulations that ensure students are educated on network etiquette and other appropriate online behavior, including: [\[4\]](#)

1. Interaction with other individuals on social networking websites and in chat rooms.
2. Cyberbullying awareness and response. [\[14\]](#)[\[20\]](#)

### **Guidelines**

District computers and network accounts shall be used only by the authorized user of the computer or account for its approved purpose. Network users shall respect the privacy of other users on the system.

### **Safety**

It is the district's goal to protect users of the network from harassment and unwanted or unsolicited electronic communications. Any network user who receives threatening or unwelcome electronic communications or inadvertently visits or accesses an inappropriate site shall report such immediately to a teacher, building administrator or other appropriate school staff. Network users shall not reveal personal information to other users on the network or Internet, including chat rooms, email, social networking websites, etc.

Internet safety measures shall effectively address the following: [\[4\]](#)[\[19\]](#)

1. Control of access by minors to inappropriate matter on the Internet and World Wide Web.
2. Safety and security of minors when using electronic mail, chat rooms, social networking websites and other forms of direct electronic communications.
3. Prevention of unauthorized online access by minors, including hacking and other unlawful activities.
4. Unauthorized disclosure, use and dissemination of personal information regarding minors.  
**[21][22][23]**
5. Restriction of minors' access to materials harmful to them or which have been designated as inappropriate matter in Board policy.

### Prohibitions

Users are expected to act in a responsible, ethical and legal manner in accordance with Board policy, accepted rules of network etiquette and federal and state law and regulations. Specifically, the following are prohibited uses of district computers and/or network resources:

1. Facilitating illegal activity.
2. Commercial or for-profit purposes.
3. Nonwork or nonschool related work.
4. Product advertisement.
5. Bullying/Cyberbullying.[14][20]
6. Hate mail, discriminatory remarks, harassment and offensive or inflammatory communication.[9][10][14][24]
7. Unauthorized or illegal installation, distribution, reproduction or use of copyrighted materials.[25]
8. Accessing, sending, receiving, transferring, viewing, sharing or downloading obscene, pornographic, lewd or otherwise illegal materials, images or photographs.[26]
9. Access by students and minors to material that is harmful to minors or is determined inappropriate for minors in accordance with Board policy.
10. Vulgar language or profanity.
11. Transmission of material that a reasonable person would know to be offensive or objectionable to recipients.
12. Intentional obtaining or modifying of files, passwords and data belonging to other users.
13. Impersonation of another user, anonymity and pseudonyms.
14. Fraudulent copying, communications or modification of materials in violation of copyright laws.[25]
15. Loading or accessing unauthorized games, programs, files or other electronic media.
16. Disruption of the work of other users.

17. Destruction, modification, abuse or unauthorized access to network hardware, software, systems and files.
18. Accessing the Internet, district computers or other network resources without authorization.
19. Disabling, adjusting or bypassing the Internet blocking/filtering technology protection measure(s) without authorization.
20. Accessing, sending, receiving, transferring, viewing, sharing, deleting or downloading confidential information without authorization.
21. Unauthorized access or use of electronic physical access control systems.

### Security

System security is protected through the use of passwords and/or encryption and district security procedures. Failure to adequately protect or update passwords could result in unauthorized access to personal or district files. To protect the integrity of the system, these guidelines shall be followed:[23][27][28]

1. Employees, students and other authorized users shall not reveal their passwords to another individual.
2. Users are not to use a computer that has been logged in under another user.
3. Any user identified as a security risk or having a history of problems with other computers or network systems may be denied access to the district's computers and network resources.

### Copyright

The illegal use of copyrighted materials is prohibited. Any data uploaded to or downloaded from the network or Internet shall be subject to fair use guidelines and applicable laws and regulations.[25][29]

### Consequences for Inappropriate Use

Users of district computers and network resources shall be responsible for damages to the equipment, systems, platforms and software resulting from deliberate or willful acts.[17]

Illegal use of the district computers and network resources; intentional deletion or damage to files or data belonging to others; copyright violations; and theft of services shall be reported to the appropriate legal authorities for possible prosecution.

General rules and Board policies for behavior and communications apply when using the district computers, network resources and Internet, in addition to the stipulations of this policy.

Vandalism shall result in loss of access privileges, disciplinary action and/or referral to legal authorities. Vandalism is defined as any malicious attempt to harm or destroy data of another user, the district, the Internet or other networks; this includes but is not limited to uploading or creating computer viruses.

Failure to comply with this policy or inappropriate use of the Internet, district network or computers shall result in usage restrictions, loss of access privileges, disciplinary action and/or referral to legal authorities.[6][7][8]

## Legal

[1. 18 U.S.C. 2256](#)

[2. 18 Pa. C.S.A. 6312](#)

[3. 20 U.S.C. 7131](#)

[4. 47 U.S.C. 254](#)

[5. 18 Pa. C.S.A. 5903](#)

6. Pol. 218

7. Pol. 233

8. Pol. 317

9. Pol. 103

10. Pol. 104

[11. 24 P.S. 1302-E](#)

12. Pol. 236.1

13. Pol. 103.1

14. Pol. 249

15. Pol. 218.1

16. Pol. 218.2

[17. 24 P.S. 4604](#)

[18. 24 P.S. 4610](#)

[19. 47 CFR 54.520](#)

[20. 24 P.S. 1303.1-A](#)

21. Pol. 113.4

22. Pol. 216

23. Pol. 830

24. Pol. 247

25. Pol. 814

26. Pol. 237

27. Pol. 800

28. Pol. 830.1

[29. 17 U.S.C. 101 et seq](#)

[30. 42 U.S.C. 12101 et seq](#)

[31. 29 U.S.C. 794](#)

[32. 28 CFR 35.160](#)

[24 P.S. 4601 et seq](#)

[18 Pa. C.S.A. 2709](#)

Pol. 113.1

Pol. 220

Pol. 816

Pol. 824

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